



# INTRO TO PUBLISHER CLASS

This class is designed to introduce the student to Microsoft Publisher, a desktop publishing application that helps create eye-catching newsletters, flyers, brochures, programs, and web sites.


The class includes a demonstration of the application and its basic features, along with guidance on how to maneuver through the menus and toolbars. Includes step-by-step instructions on how to create and edit publications will also be included.

The class is free of charge and designed for all library users *new* to personal computing.

---

---

## CLASS INFORMATION

- 
- WHEN:** Weekdays, weeknights, and weekend classes are available. Check at the Technology Hub for available times.
- WHERE:** The Hoover Public Library Training Center (Administrative level)
- LENGTH:** Approximately 3 hours including a break
- WHO:** Children under the age of 12 must be accompanied by an adult and must be able to read.

---

---

**Class size is limited. Reservations required.  
Sign up at the Technology Hub or call 444-7747.**

