Self-published works must meet one of the following criteria to be considered for addition to the library collection:

- Available to be purchased from an approved vendor
- Positive reviews in professional literary or trade journal sources or other industry respected sources (paid endorsements are not considered)
- Patron demand
- Appearance on The New York Times or other reputable best seller lists
- Local significance (local author or local subject)
- Award-winning titles
- Popularity of styles, authors, characters and/or series in the existing collection
- Significant online buzz, including social media or crowd-sourced reviews (Paid endorsements and advertisements are not considered)

The library does not accept self-published family histories, personal narratives, school projects, erotica or fan fiction. Authors who want to submit their self-published books for consideration must fill out the Self-Published Materials Submission form.

The library does not offer a review service for self-published works or unpublished manuscripts.